

**Building Permit Application**  
City of Sweet Springs, Missouri

Permit Type:

(Please check appropriate box)

- New Residential Construction  
 New Commercial Construction

Building Addition

Other: \_\_\_\_\_  
(Please specify)

Application is hereby made to the City of Sweet Springs, Missouri, to build a(n) \_\_\_\_\_

on Lot \_\_\_\_\_, Block \_\_\_\_\_, of the \_\_\_\_\_ Subdivision,  
City of Sweet Springs, Missouri. Construction is to begin on or about the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_, and completed on or prior to the \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_. The City address of the property is \_\_\_\_\_

Owner's name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contractor's name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(If applicable)

Mailing Address: \_\_\_\_\_

Please, plot the plan for which the application is being made on the attached sheet and attach a copy of the plans and specifications.

Building height \_\_\_\_\_ ft. Total square footage \_\_\_\_\_ sq. ft.  
Lot size \_\_\_\_\_ Building dimensions \_\_\_\_\_

The OWNER agrees to confine all construction within their property boundary lines, to do only such work as is specifically authorized by this permit, to have said work done or supervised by the owner themselves, a qualified contractor, or a qualified subcontractor, whom will abide by and comply with all ordinances, rules, and regulations of the City of Sweet Springs, Missouri.

The contact person on the project is \_\_\_\_\_  
(Name) (Telephone)

By signing this application, the OWNER acknowledges that the information contained within is accurate and true to the best of his/her knowledge. The OWNER also acknowledges that the application fee is non-refundable and is not a deposit or credit for utility hook-ups.

\_\_\_\_\_  
(Owner's Signature)

\_\_\_\_\_  
(Date)

**This portion to be completed by City Clerk**

Date filed: \_\_\_\_\_

File Number: \_\_\_\_\_

Permit No. \_\_\_\_\_

Application Fee \$ \_\_\_\_\_

Cash       Check # \_\_\_\_\_

<b>Application Fees</b>	
Commercial	\$75.00
Residential	\$50.00
Accessory buildings, additions, & other (fences, decks, etc.)	\$25.00

\_\_\_\_\_  
(Signature of City Clerk)

**This portion to be completed by Planning & Zoning Administration**

Zoning District in which proposed project is located: \_\_\_\_\_

Application reviewed by: \_\_\_\_\_  
(Name) (Date)

\_\_\_\_\_ (Name) (Date)

\_\_\_\_\_ (Name) (Date)

\_\_\_\_\_ (Name) (Date)

\_\_\_\_\_ (Name) (Date)

Decision:       Application Approved

Application Denied

If application is denied, please state reason:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Planning & Zoning Chairman)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Mayor's Signature)

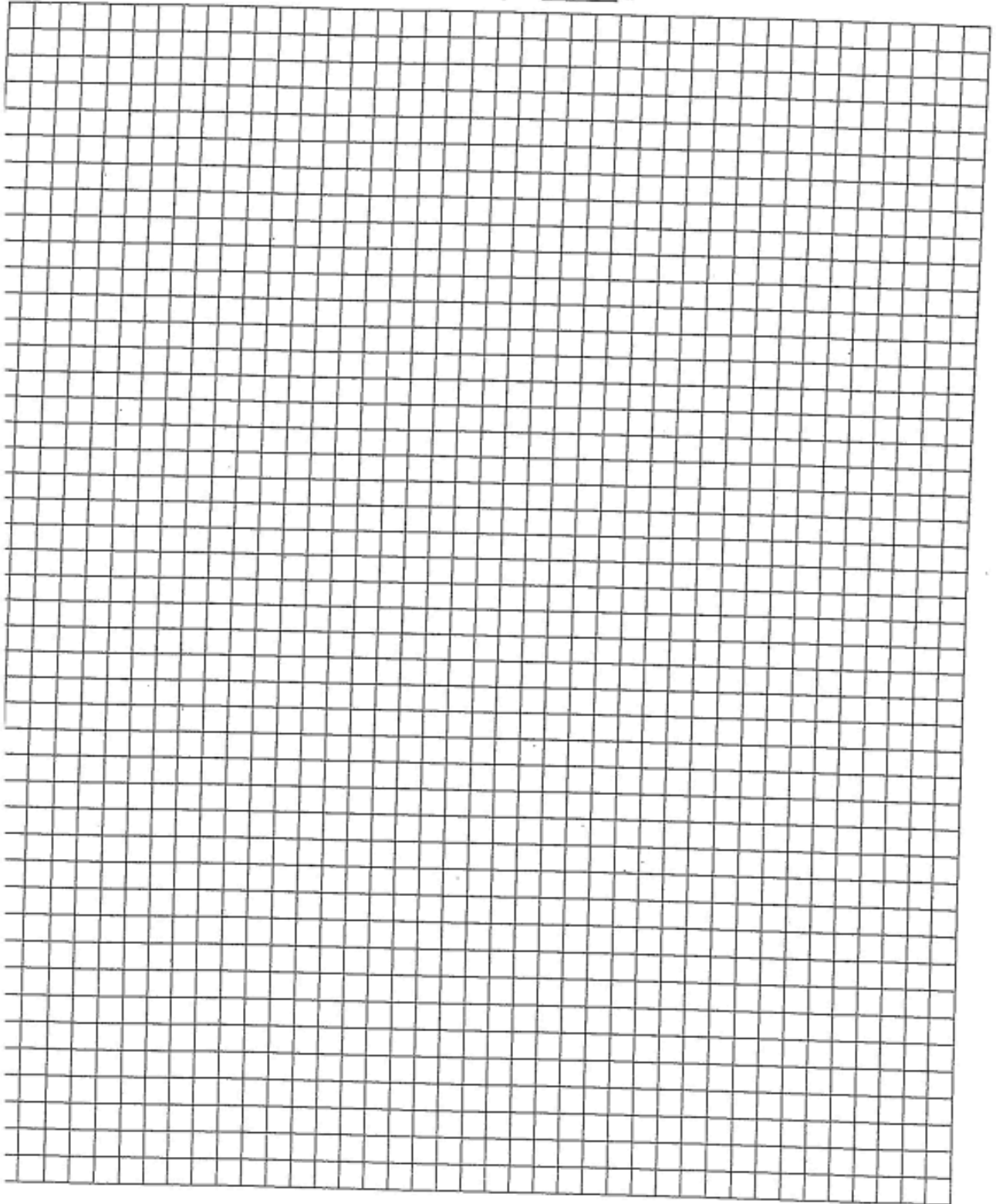
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of City Council Representative)

**SITE PLAN**  
**Building Permit Application**  
City of Sweet Springs, Missouri

Project Description: \_\_\_\_\_ Date: \_\_\_\_\_

Scale: 1 block equals \_\_\_\_\_ ft.



**SITE PLAN**  
**Building Permit Application**  
City of Sweet Springs, Missouri

Project Description: Example for building

Date: 6-26-19

Scale: 1 block equals 4 ft.

